



MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF OCTOBER 24, 2023

Board of Director members present:

Elizabeth P. Kessler, Chair
Jordan A. Miller Jr., Vice Chair
Frederic Bertley
Paul Chodak III
William R. Heifner
Ramon Jones
Kenny McDonald
Karen J. Morrison

CRAA Strategic Leadership Staff:

Joseph R. Nardone, President & Chief Executive Officer
Casey Denny, Chief Operations Officer
Kristen Easterday, Director, Communications & Public Affairs
Shannon Fitzpatrick, Chief People Officer
Charlie Goodwin, Chief Business Development Officer
Richard Jones, Director, Technology
Nicole Loucks, General Counsel
Tom McCarthy, Chief Planning & Engineering Officer
Fabio Spino, Chief Financial Officer

CRAA Staff present:

K. Baylor, J. Gardner, J. Gaston-Mathews, R. Gray, S. McQuaide, B. Sarkis, B. Taylor, C. Wing

Members of the public present:

Jeff Carey, Plumbers & Pipefitter Union Local 189
Isabel Cleary
Steve Creamer, RS&H
Sarah O'Driscoll, Fahlgren Mortine
Grant Durham, OPCMID Local 132
Michael Engbert, Laborers' International Union of North America, OVSSR
Wayne Ewes, Local 423 Laborers
Bob Franz, Stifel
Nicholas Gardner, Danforth
Dorsey Hager, Columbus/Central Ohio Building and Construction Trades
Bill Hartman, Gensler
Mark Heinmiller, Plumbers & Pipefitter Union Local 189
Jeff Hunley, Sheet Metal Workers Local 24
Rory Hziway, OPCMID Local 132
John Kasuda, Siemens
Anthony Kimbro, Harris
Michael Knisley, Ohio State Building & Construction Trades Council
John Mitchell, Ohio Air & Space Hall of Fame
Jonathan Moody, Moody Nolan
Christine Mortine, Ohio Air & Space Hall of Fame
Andrew Pierce, Ohio Air & Space Hall of Fame
Paul Strack, RS&H
Todd Strope, Ironworkers Local 172
Bob Tanner, Ohio Air & Space Hall of Fame
Paris Walker, Local 423 Laborers
Eli Wenzel, CBCJC
Molly Williamson, Willow PR



CALL TO ORDER

Chair Kessler called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:01 p.m., Tuesday, October 24, 2023.

MINUTES

Chair Kessler asked if there were any changes to the minutes for August 22, 2023. Hearing none, McDonald moved for approval; Bertley seconded. Motion to approve the minutes passed.

COMMITTEE REPORTS

Air Service & Customer Experience Committee:

Bertley reported that the committee met today, October 24, 2023, prior to the Board meeting and discussed the following:

- Passenger areas of improvement.
- Customer Experience relating to the New Terminal.

The committee's next meeting is scheduled for November 29, 2023.

Business Development & Logistics Committee:

Kessler reported that the committee had not met since the last Board meeting and the committee had no resolutions to consider. However, we do have an update: The Business Development Team returned from more than a week of active meetings in Europe and the Middle East. The travel was focused on developing and enhancing both air cargo and passenger airline service to Central Ohio.

Meetings were held with fourteen (14) domestic and international passenger airlines and two (2) international air cargo carriers at the World Routes Conference in Istanbul, Turkey. Meetings with several of LCK's key partners were also held at companies' headquarters located in Dubai and Sri Lanka. Travel also included attendance at the Fly Pharma Conference in Vienna, Austria. There the team attended sessions with pharma manufacturers and met with freight forwarders and logistical support companies specializing in shipping temperature-sensitive pharmaceuticals by air.

Preliminary statistics for third quarter of 2023 reflect continuing challenges with broader market conditions in the air cargo environment. Rickenbacker's traditional air cargo volumes of retail and fashion products are facing a particularly challenging period due to improved transit times and lower costs by ocean carriers as well as increased availability of lower cost air transportation. Automotive imports, animal exports and recent aircraft engine shipments are offsetting some of the declines in retail activity. Accordingly, staff remains focused on furthering diversification objectives.

The committee's next meeting is scheduled for January 24, 2024.

Facilities, Services & Innovation Committee:

Chodak reported that the committee met on October 18, 2023, and discussed the following:

Safety

All safety metrics were met for the month of July and year-to-date. Safety committee meeting attendance fell slightly below the goal for the period. There have been four recordable incidents year-to-date resulting in two lost time incidents. All incidents have been minor.

CMH – John Glenn International

- Taxiway C Relocation Phase 1 construction is complete. Final markings are schedule to be finished in fall 2023 as planned.



- Taxiway C Relocation Phase 2 construction contract has been executed and the FAA grant application has been submitted. Construction is on schedule for completion in 2024.
- FBO Apron Rehabilitation work has been completed and closeout is underway.
- Utility Corridor Phase 2 – 60% design documents have been completed and construction documents are scheduled to be received in November. The project is scheduled for construction in 2024.
- Red Lot South Addition design is complete. The project is out for bid. Construction is scheduled to take place in 2024.
- The New Terminal project design is proceeding on schedule. The CMaR completed the 30% review and provided a cost estimate which is within 5% of the proposed budget. AvAirPros is on board as the Airline Technical Representative.

LCK – Rickenbacker

- Replacement of Rickenbacker Parkway Street Light construction is anticipated to be completed in the fall of 2023.
- Ramp 3 De-ice Pad – 90% design documents were submitted to CRAA and a review by staff and the FAA is underway.

TZR – Bolton

- T Hangar Taxilane A construction contract has been executed and construction began in September 2023.

2023 Capital Improvement Plan (CIP)

- An estimated spend of \$77.1M is expected, representing 89.3% of the approved 2023 Capital Budget amount of \$86.4M.

2024 Capital Budget

- The committee reviewed the preliminary Capital Budget. The planned spend for 2024 is \$328.2M. \$273.5M is related to the New Terminal project, pending approval by the Board in 2024. The staff presented the current approach to balancing the capital expenditures on the existing terminal facility with the planned transition to a new facility without compromising operations and customer experience.

Resolutions

Review of five resolutions – Resolutions: 37-23, 38-23, 39-23, 40-23, and 41-23. The committee recommends their approval.

The committee's next meeting is scheduled for November 29, 2023.

Finance & Audit Committee:

Miller reported that the committee met on October 18, 2023, and discussed the following:

Spino presented the September financial results which showed:

- Review of the activity report shows a 7% increase for revenue and a 5% increase in expenses year-to-date. This correlates to an increased NOI of 13%.
- Enplanements were 367K for September which totals 3.2M, approximately 96.8% of 2019 levels.
- With continued focus on building cash reserves, CRAA currently has \$261M in unrestricted cash on hand. This represents approximately 1,107 days of cash including New Terminal Reserve Funds and 367 days without New Terminal Reserve Funds.

The committee was also provided a comprehensive review of the planned 2024 budget, which will be brought to the full Board in December for approval.

The committee's next meeting is scheduled for November 29, 2023.

Human Resources Committee:

Morrison reported that the committee had not met since the last Board meeting, however, Fitzpatrick advised the committee via email regarding CRAA's 2024 personnel budget.



Morrison stated that the fulltime headcount will remain flat year over year, due in part to the higher than budgeted vacancy rate and difficulty in filling certain roles. This is the second year in a row that headcount has remained flat.

The committee's next meeting is scheduled for December 5, 2023.

PRESIDENT & CEO REPORT

Nardone congratulated Chair Kessler for being recognized by OSU's Moritz College of Law as the winner of this year's Distinguished Alumni Award.

Nardone provided brief remarks regarding the October President's Report, which may be obtained in full online:

columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes

Nardone shared the following top takeaways:

- Delta is resuming service to Salt Lake City: Nardone shared Delta recently announced the return of nonstop service to Salt Lake City, a top destination for Columbus travelers and a critical business route. Daily service will begin June 7, 2024. The announcement marks the recovery of all destinations served prior to the pandemic, bringing the total of nonstop destinations out of Columbus to 51.
- Runway 5K raises \$90,000 for veterans: The fifth John Glenn International Runway 5K Run & Walk was held on Saturday, September 16. The race is organized by a group of volunteers led by our Race Director, Chris Pollock, Sr. Manager of Operations. This year the race had over 1,300 registrants and with sponsors raised \$90,000 for Honor Flight Columbus. Honor Flight is a nonprofit organization providing senior veterans with a day in the nation's capital to visit the memorials built in their honor. This brings the total amount donated from this event over the past five years to \$347,300. Nardone thanked Pollock for his leadership on this community event. In addition, CRAA was able to be with Board member Morrison and the Ohio Health leadership to see off one of the flights that Ohio Health supported in the early morning hours of September 28.
- Cristo Rey High School Professional Work-Study Program: CRAA is participating in Cristo Rey Columbus High School's Professional Work-Study Program for the second time. This year we expanded our participation by welcoming three students to work with various departments one day a week through the end of the school year. Nardone thanked the HR team for leading this effort and thanked the legal, IT, and communications teams for committing to help these students gain crucial professional work experience.

RESOLUTIONS

Resolution #37-23 of the Columbus Regional Airport Authority authorizing a contract in the amount of \$1,451,340.00 with Bus Service Inc. for the purchase of ten (10) propane/gas hybrid shuttle buses, Project #23001, for use in the remote shuttle lots at John Glenn Columbus International Airport.

MOVED: W. Heifner;
YEA: 8 NAY: 0

SECONDED: J. Miller
ABSTAIN: _____

Resolution #38-23 of the Columbus Regional Airport Authority authorizing a construction contract in the amount of \$360,000.00 with Miles-McClellan Construction Company Inc. for the aircraft rescue and firefighting building refresh, Project #22042, at the John Glenn Columbus International Airport.

MOVED: R. Jones;
YEA: 6 NAY: 0

SECONDED: K. McDonald
ABSTAIN: J. Miller ABSTAIN: K. Morrison



Resolution #39-23 of the Columbus Regional Airport Authority authorizing a construction contract with Shelly and Sands Inc., in the amount of \$338,955.00 for CMH Terminal Area Wetland Removal and Restoration, Project #22073, at John Glenn Columbus International Airport.

MOVED: K. McDonald;
YEA: 8 NAY: 0

SECONDED: F. Bertley
ABSTAIN: _____

Resolution #40-23 of the Columbus Regional Airport authority authorizing a Task Order in the amount of \$1,162,856.00 to the professional services agreement ENG-2022-047 with RS&H Ohio Inc. for engineering services associated with Taxiway C Relocation Phase 3, Project #24059, at John Glenn Columbus International Airport.

MOVED: J. Miller;
YEA: 8 NAY: 0

SECONDED: K. Morrison
ABSTAIN: _____

Resolution #41-23 of the Columbus Regional Airport Authority authorizing a construction contract with Neff Paving in the amount of \$399,169.00 for John Circle Drive Pavement Rehabilitation, Project #20033, at Rickenbacker International Airport.

MOVED: P. Chodak III;
YEA: 8 NAY: 0

SECONDED: J. Miller
ABSTAIN: _____

PUBLIC COMMENT

A public comment section was held following the reading/voting of the October resolutions. Each speaker was called upon and had 3 minutes to address the Board of Directors regarding their business matter:

- Christine Mortine / Andrew Pierce
 - Board member of Ohio Air & Space Hall of Fame and Museum that leased the Original Columbus Airport Terminal
 - Business matter: Original Columbus Airport Terminal
- Michael Engbert
 - Representing Laborers' International Union of North America, Ohio Valley and Southern States Region
 - Business matter: Construction of a new airport terminal
- Dorsey Hager
 - Representing Columbus/Central Ohio Building and Construction Trades
 - Business matter: Construction of a new airport terminal
- Jeff Hunley
 - Representing Sheet Metal Workers Local 24
 - Business matter: To speak in support of a project labor agreement and prevailing wages on the upcoming \$2B airport terminal project
- Michael Knisley
 - Representing Ohio State Building & Construction Trades Council
 - Business matter: Construction of \$2B new airport project / the need for utilization of a community benefit agreement for the terminal expansion of John Glenn International Airport



OTHER BUSINESS / MOTION TO ADJOURN

With no further business brought before the Board, Jones made a motion to adjourn; Miller seconded. Chair Kessler adjourned the meeting at 4:53 p.m. on Tuesday, October 24, 2023.

Respectfully submitted,

A handwritten signature in black ink that reads "Joseph R. Nardone". The signature is written in a cursive style with a large, looping initial 'J'.

Joseph R. Nardone
Secretary
JRN | jg